



The Warwick School

Be Inspired, Inspire Others

Parent - Student - School Partnership Agreement 2015-2016



PARENT - STUDENT – SCHOOL PARTNERSHIP

FROM THE PARENTS THE SCHOOL EXPECTS:

- **Dress:** Please ensure your child's school clothing meets our uniform requirements and is named. Students should arrive at school smartly dressed in uniform and wear their uniform properly between home and school. **When there is no reasonable written explanation for inadequate uniform from parents, a student may be sent home or internally excluded.** Excess jewellery will be confiscated for collection by parents. Trainers or trainer type shoes are not permitted. Hooded jumpers are not permitted at any time with school uniform.
- **Equipment:** You are asked to ensure that your child brings the equipment needed to complete classwork. If a student fails repeatedly to bring necessary equipment, he or she will be given sanctions in line with the school Behaviour for Learning Policy. Parents will be contacted.
- **Attendance:** Please ensure your child arrives punctually, having had a reasonable night's sleep. If absence is unavoidable, please inform the school by 9.30 am. An explanation should be written in your child's Record Book when he/she returns to school. When school time is missed, students are required to complete the work missed in their own time, or in detention if the time missed has no reasonable explanation.

Our school is committed to promoting the welfare of your child through regular school attendance. We know that every day lost to education can have a serious impact on your child's attainment and overall progress in school. We are, therefore, fully committed to promoting school attendance by promoting an environment and ethos where children feel safe and can build positive relationships with their peers. We expect that, in return, parents ensure that their child attends school regularly and punctually and that holidays in term time are avoided. In the event of a holiday taken in term time during a public examination or mock examination without the express agreement of the school, the Headteacher will immediately request the LEA to issue a penalty notice.

- **Homework:** Homework will be set according to the homework timetable issued in September. Please help your children meet these expectations by checking Record Books each week and ensuring that homework is completed to a high standard, at an appropriate time and in an area which is conducive to study. Do encourage your children to read and choose television programmes which help learning and to establish a routine for homework. Showing an interest in what they are learning will help your child's progress.
- **Behaviour:** We always offer encouragement and value co-operative behaviour and personal effort in schoolwork. A copy of our Behaviour for Learning Policy can be found on the school website. Please help us by following up with appropriate rewards at home.
- **Concerns:** Please support us by discussing appropriate behaviour with your son or daughter, and applying additional sanctions at home when behaviour gives cause for concern. We expect parents to support the school on all matters of discipline, including after-school detentions. You will find these, along with rewards, detailed in your child's record book.
- **Communications:** It is essential we have a regularly updated home address, e-mail address and telephone number where we can contact you, especially in case of emergency. Please also make a note of this in your child's Record Book. Keep us informed of any factors which may affect your child's performance in school. Attend meetings to discuss your child's progress. If you have concerns, discuss them openly with the school and take an interest and pride in the school.
- **No-smoking:** The school is a non-smoking campus. Parents are asked to respect this policy on all visits to the school. Chewing gum is also banned.

FROM THE SCHOOL PARENTS CAN EXPECT:-

- The school to send home a Record of Progress once a year and an interim report each term and to hold Parents' Evenings at which progress can be discussed with teachers.
- The school to be organised to provide close academic and pastoral monitoring of all students, alerting and involving parents as problems arise.
- The school to set regular homework on a published timetable.
- The school to promote the highest possible standards of co-operation and good manners based on trust and mutual respect and to put in place measures to prevent/deal with any aggressive behaviour or intolerance.
- The school to include parents in school policy development - both formally via parent governors and consultation evenings and direct discussions with parents.
- The staff to be available for consultation to discuss problems and concerns. Obviously this cannot be during lessons. We aim to return telephone calls within 24 hours and letters within 48 hours. Requests for a meeting with a member of staff will be arranged at a mutually convenient time.

PROCEDURES AVAILABLE

- First contact is the Tutor, who checks your child's Record Book weekly and can be contacted by letter or by a note in the Record Book daily, since they see the students at the beginning of each day.
- Heads of Year will become involved for more serious issues and can normally be contacted by telephone in the first instance. The Heads of Year have a broader view of an individual within the whole year group.
- For more serious pastoral problems or where parents are not happy with the way an issue has been handled using the above support structure, Mrs O'Hara, the Deputy Headteacher, can be contacted.
- The Headteacher will be aware of major concerns and will be involved whenever appropriate, but the structure outlined above is designed to respond promptly to the majority of concerns that parents may have.
- At this school, we recognise that your child is your responsibility and concern. We want to work in partnership with you, and we will share successes with you, and discuss with you any concerns we may have. Since our first priority is your child's welfare, there may be rare occasions when our concern about your child means that we have to consult other agencies even before we contact you. The procedures we follow have been laid down by the Surrey Area Child Protection Committee, and the school has adopted a Child Protection Policy in line with this for the safety of all. If you want to know more about our procedures or the policy, please speak to Mrs O'Hara (Deputy Headteacher), Mrs Roy (Pastoral Coordinator) or your child's Head of Year.

FROM STUDENTS THE SCHOOL EXPECTS courtesy, consideration, good manners and common sense at all times as well as:-

- A high standard of behaviour whilst at school, on the way to and from school and whilst on any school organised visits.
- Compliance with the School Rules and Behaviour for Learning Policy and a high level of commitment and loyalty to the school.
- Punctuality to school and to lessons, and regular attendance.
- A positive attitude and approach to lessons and the completion of all coursework and homework.
- A sense of pride in the school, the local community and environment.
- Respectfulness and consideration towards adults and each other in terms of language and behaviour.

FROM THE SCHOOL STUDENTS CAN EXPECT:-

- A positive, friendly and caring atmosphere in which to work and learn.
- In addition to the full National Curriculum a range of sporting, cultural and recreational opportunities to follow both inside and outside school.
- A programme of personal and social education which will help to ease the transition to the adult world.
- Opportunities to exercise leadership and responsibility and to share in the running of the school.
- A system of rewards which recognises achievements.
- Prompt and fair treatment of any problem or difficulty which may arise.
- Representation on the Year and School Councils.