



Top Interview Tips

Dress very smartly

Unless you have been told that they would suggest you dress down then dress smartly. First impressions mean a lot. No jeans or trainers ever!

Smile!

SO IMPORTANT. Smiling is important especially when you first greet the interviewers.

Build rapport

They want to know what you are like as a person – keep eye contact, listen to the questions carefully and let your personality come across – building the start of a positive relationship with the interviewer is really important.

Do not talk badly of any previous employer / college / school - be as positive as possible

This is important – whatever has happened try and be as professional as possible about any bad experiences or negative environments you have worked or studied in.

Firm handshake and make eye contact

Practice your handshake, a nice strong one is much better than a weak one and really try to get eye contact however hard you find that – it can make all the difference, it creates an initial connection with the other person.

Practice Practice Practice

If there are any parts of this you feel are hard for you then practice; on a friend, in the mirror, just practice. Rehearse some of your potential answers, rehearse speaking about yourself in a natural way. If you have said it out loud before a few times it comes out better on the day.

Listen Listen Listen

It is easy to get carried away saying what we think they want to hear but ensure you really listen to the questions and give relevant answers.

Stay focused

Make sure you don't go off on a tangent – keep all your answers relevant to the question asked.

Let them know you're keen

If you are sitting in that interview thinking "I really want this job" or "I really hope I get onto this course" then tell them. Before you leave, as you are thanking them for their time let them know you are really keen / really interested. This can make a real difference to their decision-making.



Possible Interview Questions

Tell me three things about yourself that you are proud of.

What do you like most about school?

And least?

Tell me about your most rewarding experience at The Warwick School.

Are you a member of any clubs or organisations — or perhaps been a prefect at school?

What do you think you have gained from this role?

How do you think your Head of Year would describe you if I asked?

Can you tell me about a time when you have shown good teamwork / communication / organisation skills?

Can you tell me about a time when you demonstrated that you are reliable / responsible?

Which subjects that you've studied for GCSE interest you the most, and why?

Please give us an example of when you have "gone the extra mile" during your time here at The Warwick School.

How do you feel about working with others as part of a team?

Tell me about a time when you used good leadership or judgement.

How do you cope under pressure?

What are your plans for the next five years after you leave The Warwick?

Tell me about a challenge or difficulty you have faced and how you overcame it.

If you could change one thing about your time at school, what would it be and why?